

**NAMI California Annual Board Meeting Minutes
August 29, 2010, San Francisco Airport Marriott, Burlingame, CA**

BOARD MEMBERS PRESENT: Dorothy Hendrickson, President; Brenda Scott, 1st Vice President; Mark Gale 2nd Vice President; Frances Tibbits, Secretary; Shannon Jaccard, Treasurer; May Farr; Coleen Peters; Roberta English; Sherman Blackwell; Gail Evanguelidi

BOARD MEMBERS ABSENT: Randy Beckx, Oscar Guzman

STAFF PRESENT: Trula LaCalle, Ph.D., Jessica Cruz, John Aguirre, Lynn Cathy, Kathleen Derby, Becks Hawkins

CLOSED MEETING

9:00 a.m. to 9:30 a.m.: board member appointments.

The number of members who cast votes in the board member election did not reach the quorum required by the NAMI California bylaws. In such a case, under the bylaws a majority of board members then in office are empowered to appoint members to board vacancies. A majority of board members then in office may increase the board to 13 members and may appoint a 13th member.

Motion 1: That the board appoint Oscar Guzman to the board.

Moved by Frances Tibbits, Seconded by Mark Gale. Motion passed.

Motion 2: That the Board appoint Randy Beckx to the board.

Moved by Frances Tibbits, Seconded by May Farr. Motion passed.

Motion 3: That the Board of Directors consider appointing someone to a 13th board seat.

Moved by Frances Tibbits, Seconded by Sherman Blackwell, Motion passed.

Sherman Blackwell agreed to approach Khatera Aslima to ask her to submit her information for consideration for appointment.

CALL TO ORDER The meeting was called to order at 9:35 a.m.

INTRODUCTIONS Board members and staff introduced themselves. Guests present: Joe Rose; Dave Burrill; Patrice Maniaci; Russ Sempel; Charlie Hearn; Keris Jan Myrick

NEW BOARD MEMBERS AND ELECTIONS New Board Members were appointed due to lack of a quorum of voting members; Oscar Guzman; Randy Beckx; Dorothy Hendrickson; Frances Tibbits

Elections were held for Board officers for 2010 - 2011:

Nominees for Board President were Dorothy Hendrickson and Brenda Scott. Dorothy Hendrickson was elected

Nominees for First Vice-President were Brenda Scott and Mark Gale. Brenda Scott was elected.

Nominee for Second Vice-President Mark Gale was elected by acclamation.

Nominee for Board Secretary Frances Tibbits was elected by acclamation.

Nominee for Board Treasurer Shannon Jaccard was elected by acclamation.

ADOPT AGENDA

Amendments to the agenda were made to table the Members Dues records, the President's Report, Past board meeting's tabled items review, New Board Roles; orientation and binders for next Board Meeting.

A change in the agenda was made to include a report from Shannon Jaccard on recent events in San Diego that impact issues of interest to NAMI California.

APPROVE MEETING MINUTES

Motion 4: to approve the minutes from meetings held on April 30, 2010; May 1, 2010; and August 11, 2010.

Moved by Coleen Peters, seconded by Gail Evangelidi. Motion Passed.

Motion 5: that future minutes reflect whether the Board meeting was a conference call meeting or in-person meeting.

Moved by Shannon Jaccard, seconded by May Farr. Motion Passed.

PUBLIC COMMENT

Motion 6: to open the meeting for comment from the public.

Moved by Mark Gale, seconded by Sherman Blackwell. Motion Passed.

Joe Rose from Alameda County spoke on the meeting minutes from the January Board meeting regarding the Policy Committee recommendation that NAMI CA remain in control of signature programs. He asked if the board is considering this as a policy change. NAMI CA will research the minutes to see if this was passed as a policy and respond to Mr. Rose in writing.

WISDOM LEGACY

At the last the Board meeting Wisdom Legacy was asked to submit a proposal regarding its services. Instead, they sent a contract. The Ad Hoc committee that was formed of Charlie Hearn and Shannon Jaccard looked at the contract and presented it to the Board for approval.

More clarification is needed in regards to the relationships between NAMI California, Local Affiliates and Wisdom Legacy. NAMI California's contract attorney needs to review the contract, staffing issues need to be addressed, and marketing the program is still under review.

This issue was sent back to the committee and will be addressed at the next Board meeting in October.

2010-2011 NAMI CALIFORNIA BUDGET

Motion 7: to approve the 2010-2011 NAMI California Budget. Motion by Brenda Scott, seconded by Shannon Jaccard. Motion Passed.

EXECUTIVE DIRECTOR REPORT

Trula LaCalle reported on her job duties and advocacy work, affiliate relationships, the board, operational matters, media relations, conference publicity. She presented the updated organizational chart with 7 contract personnel and 10 paid employees. She clarified the shared supervision between the Executive Director and Assistant Director.

BOARD DEVELOPMENT AND PERSONNEL REPORT

Trula reported that she will research a contract with a new lawyer, Gene Takagi, who spoke at the leadership conference.

She recommended that we utilize our human resources consultant to review and revamp NAMI California's personnel handbook.

STAFF REPORTS

Lynn Cathy reported on the Family to Family program. She provided a history of training for the program dating back to 2004. The comparison showed that the number of trainings was reduced. Lynn Cathy explained that she combined various trainings to include more trainees in order to save money. In October, NAMI Sonoma will hold a refresher course. Lynn will provide a year-end report to board at a later date.

Kathleen Derby reported on MHSA/OAC issues. They have been collaborating with community partners at state level to present a united NAMI California message. Recently, Kathleen surveyed affiliates on MHSA issues, then outlined and categorized the 86 responses. An upcoming project is the Evaluation Committee meeting

where they are determining spending of over \$1 million in the next two years. RFP has been approved for OAC, state DMH will have another \$1 million available to perform another evaluation.

Statewide programs: stigma and discrimination; student mental health; suicide prevention. The Board of Supervisors is allocating money for these programs.

John Aguirre reported on Working Well Together (WWT). His month to month report shows his efforts to integrate consumer and family members into the work force. He has expanded his role by working with subcontractors and other leaders within CiMH. Collaboration of CiMH/UACF/the Network/NAMI reflects the working relationship with the Network and how this collaborative has made a difference.

Trula mentioned that staff members are in process of creating business plans. Once approved, staff will send their plans to the Board.

TREASURER'S
REPORT
BOARD
RE-COMMITMENT
AND COMMITTEE
APPOINTMENTS

Closed Session

Re-Commitment of current Board members to roles and responsibilities. Roles & Responsibilities of committees will be sent out to Board and committees and will be set in place at next Board meeting

Policy Committee: Shannon Jaccard was appointed Chair. Frances Tibbits, Coleen Peters, Mark Gale and Brenda Scott will sit on the committee.

Governance, Board Development & Personnel: Brenda Scott was appointed Chair. Roberta English will sit on the committee.

Fund Development & Conference Committee: Coleen Peters was appointed Chair.

Government Affairs: Mark Gale was appointed Chair.

Under the Government Affairs Committee, Criminal Justice, MHSA and Legislative Work Groups were formed. Mark Gale will chair and Roberta English will sit on the Criminal Justice Committee. Brenda Scott will head the MHSA Work Group and Frances Tibbits will head the Legislative Work Group.

Finance Committee: Shannon Jaccard was appointed Chair. Brenda Scott will sit as a member.

BOARD MEETING

Membership/Programs Committee: Gail Evangelidi was appointed as Chair. The Veterans' Work Group will be under this committee.

STRUCTURE

Trula will set up a “strawman” to build a Strategic Plan for the October Board Meeting.

Dorothy Hendrickson suggested extending Board meetings to two and a half days, to include committee meetings as well as board reports. The structure will include: Thursday night at 5 p.m.-9 p.m.; all day Friday and Saturday. Dorothy will put together a template for Board meetings to share with Trula and the Board.

Policy Committee discussed the policy report currently on the NAMI California website. It is missing key issues related to California policy. The committee needs to review the entire document. Mark Gale will send draft to include MHSA.

POLICY COMMITTEE

Motion 8: To update NAMI California policy document to include in the policy, MHSA, Criminal Justice, Family members and caregivers as part of the treatment team, and other issues relevant to the state of California. Frances Tibbits seconded the motion. Mark Gale amended the motion to include the draft deadline of one week prior to the October meeting (October 18th) to the Board of Directors.

Amended: To include the draft deadline of one week prior to the October meeting (October 18th) to the Board of Directors.

Motion and Amendment by Mark Gale, second by Frances Tibbits. Amended Motion Passed.

OLD AND NEW LEGISLATION

Frances Tibbits will send Board of Directors a report of where legislation stands and on the Federal Health Care Act to send to our members.

CRIMINAL JUSTICE

Mark Gale reported on the Criminal Justice Workgroup. They are currently Tracking California and reviewing other types of programs and Criminal Justice best practices.

NAMI CA is being requested to support AB 1421 (Laura’s Law). The committee’s recommended response is that NAMI California advocates for all mental health issues that get to the recovery model, not one particular legislation.

Mark Gale had lunch with Federal Receiver, Clark Kelso and Sharon Aungst where they discussed administrated segregation visitations. Kelso and Aungst said that visitation rules will not change due to security issues.

They discussed current procedures of signing a HIPAA form to communicate with prisoners’ families. A suggested solution is creating a mental health liaison number for certain sites, and

procedure to flag an inmate who has not signed the HIPAA release. They would provide the release to the inmate so that the family can be part of the treatment team and open communication with the inmate. The Criminal Justice workgroup will write a draft to the guide to get a pilot in place for this procedural change and collaborate with California Prison systems.

Mark also reported on the flow issue of NRP, non-revocable parole. The California Prison system does not have control over the flow. Mark will put together a list of action items.

CONFERENCE

Coleen Peters will report at the next meeting after reading conference evaluations and comments from the Board. A post-conference call is scheduled for Wednesday, September 15th at 4:00 p.m. All emails for comments to Coleen by September 3rd.

WALKS

In other states, NAMI State organizations provide Fundraising help, Speakers and promotion for local affiliate walks. NAMI California can provide assistance to local affiliate walks by providing: Government officials to come and speak at the walks, work with major statewide businesses and organizations to be sponsors for multiple walks, hold conference calls for walk managers of what works and what does not, and promote walks through newsletter and websites.

Motion 9:To create an Ad Hoc Walk Work Group Committee under Fund Development for better assistance for local affiliates. Roberta English was appointed as the Chair of committee.

Motion by Brenda Scott, second by Coleen Peters. Motion: Passed

NEXT BOARD MEETING

October 28-30, 2010; Sacramento, CA

AMENDMENT TO MEETING MINUTES

Amendment to minutes: On Wednesday, September 01, 2010, the Board President sent an email to the Board of Directors rescinding the assignment of committees and appointments to allow more time to study the role of each committee and to allow input from the newly appointed members.

ADJOURN

The meeting was adjourned at 3:02 p.m.