



**NAMI California Board of Directors Meeting Minutes**  
**Larkspur Landing, Sacramento, CA**  
**DATE: Friday, November 1, 2013**

BOARD MEMBERS PRESENT: Dorothy Hendrickson, President; Shannon Jaccard, 2<sup>nd</sup> Vice President; Ratan Bhavnani, Treasurer; May Farr, Secretary; Shannon Peterson, Amanda Lipp, Roger Greenbaum and Juan Garcia.

BOARD MEMBERS NOT PRESENT: Sergio Aguilar-Gaxiola, 1<sup>st</sup> Vice President; Randy Beckx, Kenton Rainey.

STAFF PRESENT: Jessica Cruz, Executive Director; Steven Kite, Deputy Director; Kris Amezcua, Administrative Manager

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**CALL TO ORDER**                      The meeting was called to order at 9:36am by President Dorothy Hendrickson.

**MOTION 1**                              Approve minutes from the August 14 & 18, 2013 Board of Directors Meeting.  
**Motion:** Ratan Bhavnani  
**Seconded:** Juan Garcia  
**Motion Passed**

**MOTION 2**                              Approve minutes from the October 7, 2013 Board of Directors Meeting.  
**Motion:** Shannon Jaccard  
**Seconded:** Ratan Bhavnani  
**Motion Passed**

**MOTION 3**                              Approve the opening of a credit line of \$100,000.  
**Motion:** Shannon Jaccard  
**Seconded:** May Farr  
**Motion Passed**

**EXECUTIVE DIRECTOR  
REPORT**

Jessica Cruz started her report by going over the 1<sup>st</sup> Quarter Dashboard. There was a discussion about membership between NAMI and NAMI affiliates. Jessica reviewed donations and the 2013 Annual Conference.

A conference committee was developed; Dorothy Hendrickson, Shannon Jaccard, Roger Greenbaum and Amanda Lipp have agreed to be on this committee.

Jessica went through the Programs section on of the report.

The Board discussed the ER training video and how it would be roll out in California.

**PRESIDENT'S REPORT**

Dorothy reviewed the responsibilities of her position as President. She mentioned that there will be two new board member positions open and encouraged the board to seek potential candidates.

**GENERAL BUSINESS**

Jessica reviewed the Board Responsibility and Committee Responsibility forms.

**NAMI BIKES**

Laurie Williams reported on NAMI Bikes. As of October 31<sup>st</sup>, 2013 there were close to 100 riders. The event is being held on November 2<sup>nd</sup>, 2013.

**PRESENTATION**

Kim Rhinehelder, CFRE, VP Philanthropy, Eskaton Foundation gave a presentation on Fundraising

**COMMITTEE REPORTS**

**Legislative:** Committee discussed the hiring of NAMI California's new Legislation & Public Policy Director, Caliph Assagai and his role with the Legislation and Advocacy department.

**Policy:** Policy committee will continue to collect feedback on upcoming changes to Policy Platform document.

**Planning:** Affiliate Development Workgroup would like to see Bylaw

samples or templates, accounting processes and more guidance on strategic planning.

**Finance:** We are in good financial health. The committee reviewed current cash flow budget and fiscal oversight procedures and found them to be satisfactory.

Audit committee has been meeting with auditors to review audit process and will share findings at a later date.

Meeting was adjourned at 6:45pm.

May Farr  
May Farr  
Secretary, Board of Directors  
NAMI California

11-21-2013  
Date