NAMI California Annual Board Meeting Minutes  
Friday, October 28, 2011  
Courtyard San Diego Mission Valley/Hotel Circle  
595 Hotel Circle South, San Diego, CA 92108

BOARD MEMBERS PRESENT: Dorothy Hendrickson, President; Mark Gale, 1st Vice President; Frances Tibbits, Treasurer; Shannon Jaccard, Secretary; Ratan Bhavnani, and Navah Statman.

BOARD MEMBERS ABSENT: Brenda Scott, 2nd Vice President; May Farr, Randy Beckx, and Sergio Aguilar-Gaxiola, M.D. (two vacancies)

STAFF PRESENT: Jessica Cruz, Executive Director and Nikki Townsend, Operations Manager

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CALL TO ORDER

The meeting was called to order at 8:35 a.m. by President Dorothy Hendrickson. A quorum could not be established due to four absent Board Members and two Board vacancies.

APPROVAL OF THE MINUTES

The meeting minutes from September 22, 2011 were reviewed. A few corrections were noted. A motion was recommended to approve the minutes with noted corrections, final approval pending quorum vote.

PRESIDENTS REPORT

President Hendrickson gave a verbal report consisting of personnel updates, a NAMI Bikes overview and some housekeeping reminders for the Chairs of the Board committees.

CRIMINAL JUSTICE REPORT

Government Affairs & Policy Chair, Mark Gale, submitted a written report was provided to the Board for review. A discussion regarding the Post-Release program took place. The need for clarification on resources, both financial and outreach methods was discussed and it was agreed that all aspects of this new program would need Board approval.
A written report was submitted to the Board for review.

Board Treasurer, Frances Tibbits, provided an overview of her Treasurer’s report and additional financial materials that would be covered under other various discussion items.

Jeff Stone, of Brown, Fink, Boyce & Astle, LLP, presented an overview of the FY 2010/2011 Annual Audit and the draft report.

MHSA Policy Coordinator, Kathleen Derby, gave an overview of her written report submitted to the Board and the current status of the MHSA department.

Peer Program Coordinator, Becks Hawkins gave an overview of her written report submitted to the Board regarding NAMI California Peer programs.

A question was raised regarding the program/training reporting procedures and the differences between NAMI National and NAMI California. Ms. Hawkins is currently working with NAMI to create forms that capture data required by both National and NAMI California. A question was raised as to whether Board members are welcome to participate in monthly program conference calls. Becks responded that the calls are more technical in nature and it may not be the most productive platform for Board interaction. However, a Consumer Council is being formed and that would provide a better opportunity for Board members to participate.

WWT Specialist, John Aguirre reviewed his written report that was submitted to the Board for the Working Well Together (WWT) program.

Multicultural Coordinator, Corina Rhett, shared a written report submitted to the Board and presented an overview of the work she has accomplished thus far with this program.

NAMI CAN! Coordinator, Bettie Reinhardt, presented an overview of her written report submitted to the Board for the NAMI CAN! Program.

Executive Director Jessica Cruz presented an overview of her written Executive Director’s report submitted to the Board. She provided a
review of contracted programs, subcontracted programs and programs in development. Personnel updates were also discussed. Comments made by those attending the meeting:
- Publish agenda further in advance
- NAMI needs to become a household name
- There has been a dramatic decrease in Licensed Board and Care establishments and loss of crisis beds. This needs to be a priority for NAMI as a whole to address.

**KELLY GRANT DISTRIBUTION**

Jessica Cruz presented various options on how to distribute the $12,500 Kelly Grant funds, one scenario for NAMI BASICS and five for NAMI CONNECTIONS. The scenario for the NAMI BASICS funds was approved. A recommendation for a motion was put forth for NAMI Connections; NAMI California will approve scenario three for the NAMI Connections program. This recommendation will be presented to the Board at the meeting on Saturday, Oct. 29th, when a quorum of the Board will be present.

**NAMI CA WEBSITE REVIEW**

Jocelyn Monroe, NAMI California contracted Webmaster, gave a webinar presentation of the new NAMI California website. This presentation included screen shot examples and illustrated how the site will be better utilized by staff and affiliates.

**REAL ESTATE DISCUSSION**

With the current lease for the NAMI California office ending in February 2012 the Board must decide whether to:
- Extend current lease
- Find new facility and lease
- Purchase office space/building

After a discussion, the decision was made to move forward with leasing a new office space for a 3-year period. The Board in attendance agreed that no motion or voting process was needed for this type of business decision as it is an Executive Director task.

**ACTION ITEM:** An estimate for the move, including moving costs, equipment and furniture, needs to be presented to the Board and a motion put forth to pull funds from reserve account to pay for these expenses.

**ADJOURNED**

Meeting was adjourned at 3:45 p.m.