



NAMI California Annual Board Meeting Minutes
Saturday, October 29, 2011
Courtyard San Diego Mission Valley/Hotel Circle
595 Hotel Circle South, San Diego, CA 92108

BOARD MEMBERS PRESENT: Dorothy Hendrickson, President; Mark Gale, 1st Vice President; Frances Tibbits, Treasurer; Shannon Jaccard, Secretary; Randy Beckx, Ratan Bhavnani, and Navah Statman.

BOARD MEMBERS ABSENT: Brenda Scott, 2nd Vice President; May Farr, Sergio Aguilar-Gaxiola, M.D.

STAFF PRESENT: Jessica Cruz, Executive Director and Nikki Townsend, Operations Manager

CALL TO ORDER The meeting was called to order at 9:27 a.m. by President Dorothy Hendrickson.

APPROVAL OF MINUTES The meeting minutes from September 22, 2011 were reviewed and corrections were noted. A motion was presented to adopt the minutes of 9/22/11 as amended.

MOTION #1 **MOTION** by Frances Tibbits.
Second by Randy Beckx.
MOTION PASSED

APPROVAL OF AGENDA The agenda was reviewed and amended; there was a vote to adopt 10/29/11 agenda with revisions.

MOTION #2 **MOTION** by Ratan Bhavnani.
Second by Randy Beckx.
MOTION PASSED

SCHWAB ACCOUNT A Schwab account is being opened to replace the Wells Fargo stock trade and savings accounts currently in use. A motion was put forth to adopt the resolution by the Board of Directors authorizing establishment and maintenance of a brokerage account with Charles Schwab.

MOTION #3

MOTION by Shannon Jaccard.

Second by Randy Beckx.

MOTION PASSED

- Mark Gale abstained

NAMI ALAMEDA
COUNTY SOUTH –
APPLICATION REVIEW

A new NAMI California Affiliate application for NAMI Alameda County South was presented to the Board. This new affiliate would be a separate entity from the NAMI Alameda (a Committee under the Mental Health Association, Alameda County organization), which is currently not compliant with NAMI National Bylaws. After a discussion the Board decided:

- NAMI California will encourage both Alameda groups to work together to find the best resolution.
- NAMI California will address the compliance concerns with NAMI National and NAMI Alameda directly.
- The President and Executive Director will schedule a conference call with NAMI Alameda representatives.
- The NAMI Alameda County South application will be discussed further at a future Board meeting, conference call, or January Board meeting.

KELLY GRANT –
REVISITED

The recommendation for a motion regarding the Kelly Grant (\$12,500) and NAMI California matching funds was discussed during the October 28, 2011 meeting. A motion to approve NAMI Connections proposal, Scenario 3 and match additional funds to expand the Kelly Grant was presented.

The Board approved the utilization of Bequest Funds (approx. \$950,000) in the following manner:

\$300,000	Reserve Funds
\$300,000	Real Estate/Capital Improvement
\$300,000	Money Market/Investment Account (earning approx. ½ % yearly, \$5,000)
\$ 50,000	Dedicated to Program Support and Development

The total Bequest funds to be utilized to expand NAMI program support and development over the next three years is estimated at \$65,000. In addition, we plan to obtain \$12,500 worth of grant funding during this period, which will allow NAMI California to dedicate at least \$30,000, per year for three years, a total of \$90,000 to expand programs and services throughout California.

Example, FY 2011/12 (Year 1):

\$12,500	Grant Funds
\$12,500	NAMI CA Bequest Funds
<u>\$ 5,000</u>	<u>Money Marked Interest Earned</u>
\$30,000	Total for FY 2011/12

MOTION #4

Approve Scenario #3, to expand NAMI Connections Program by utilizing:

\$12,500	Kelly Grant
<u>\$ 8,000</u>	<u>NAMI CA Bequest – Matching funds</u>
\$20,500	Total allocation

MOTION by Shannon Jaccard.

Second by Randy Beckx.

MOTION PASSED

NAMI BIKES

The discussion of NAMI Bikes was postponed until a future meeting. At that time the Board will review this event and a proposal from Scenario Communications.

FY 2011/12 PRIORITIES

The Board members discussed and decided upon top priorities for FY 2011/12. These priorities were assigned to specific committees.

FY 2011-12 Board of Directors – List of Priorities

1. Affiliate Development
2. Legislation
3. Probation Training, Criminal Justice Affiliate Liaisons, CDCR/NAMI Outreach
4. Outreach, including but not limited to multicultural
5. Fund development
 - a. Tribute Tree
 - b. Reception with top donors
 - c. Matching funds, distribution of \$30,000
 - d. NAMI Bikes
6. Three-five Year Strategic Plan
7. Capital Campaign
8. Update NAMI California Policies, Procedures and, Bylaws
 - a. Investment Policy

2011/12 List of Priorities by Committee

- Executive Committee
 - 3-5 year Strategic Plan

- Finance Committee
 - Investment Policy and Procedure
 - Financial Policies and Procedures
- Fund Development Committee
 - Tribute Tree
 - Reception with top donors
 - Matching Funds (\$30,000)
 - NAMI Bikes
- Governance Committee
 - Policies and Procedures
 - NAMI California Bylaws
- Affiliate Development Committee
 - Outreach
 - Multicultural
 - Consumer Council Workgroup
 - Veterans Council Workgroup
 - Affiliate Benefits
 - Membership database/mailling lists
 - Registration for program classes
 - Donor management database
 - E-mail management
 - Send membership renewal notices
 - Partner with local affiliates regarding NAMI Bikes
 - Share NAMI CA goals with Presidents and Executive Directors
 - Marketing/Branding
 - Fact Sheets
- Government Affairs and Public Policy
 - Legislation/Legislative Workgroup
 - Criminal Justice Workgroup
- Ad hoc committee
 - Capitol campaign

ADJOURNED

This meeting was adjourned at 2:25 p.m.

Shannon Jaccard
NAMI CA Board Secretary

Date