



**NAMI California BYLAWS  
EFFECTIVE July 1, 2020**

# NAMI CALIFORNIA BYLAWS

## TABLE OF CONTENTS

|  | Page |
|--|------|
| ARTICLE I – NAME   | 5    |
| ARTICLE II – OFFICES                                     | 5    |
| Section 1. Principal Office                              | 5    |
| ARTICLE III – OBJECTIVES AND PURPOSES                    | 5    |
| ARTICLE IV – NONPARTISAN ACTIVITIES                      | 6    |
| ARTICLE V – DEDICATION OF ASSETS                         | 6    |
| ARTICLE VI – DIRECTORS                                   | 7    |
| Section 1. Powers  | 7    |
| 1. General Corporate Powers                              | 7    |
| 2. Specific Powers                                       | 7    |
| Section 2. Number and Terms, Qualifications of Directors | 7    |
| 1. Number  | 7    |
| 2. Term and Term Limits                                  | 7    |
| 3. Qualifications  | 7    |
| 4. Election of Directors                                 | 8    |
| Section 3. Vacancies                                     | 8    |
| 1. Events Causing Vacancy                                | 8    |
| 2. Resignations  | 8    |
| 3. No Vacancy or Reduction of Number of Directors        | 8    |
| 4. Restriction on Interested Directors                   | 8    |
| 5. Removal of Directors by the Membership                | 8    |
| 6. Removal of Directors by the Board of Directors        | 9    |
| Section 4. Newly Created Directorships and Vacancies     | 9    |
| 1. By Directors  | 9    |
| 2. By the Membership                                     | 9    |
| Section 5. Place of Meetings, Meetings by Telephone      | 9    |
| Section 6. Regular Meetings                              | 10   |
| 1. Annual Meeting  | 10   |
| 2. Other Regular Meetings                                | 10   |
| Section 7. Special Meetings                              | 10   |
| 1. Authority to Call                                     | 10   |
| 2. Notice  | 10   |
| a. Manner of Giving                                      | 10   |
| b. Time Requirements                                     | 10   |
| c. Notice Content  | 10   |
| Section 8. Quorum  | 10   |
| Section 9. Manner of Acting                              | 11   |
| Section 10. Waiver of Notice                             | 11   |
| Section 11. Adjournment                                  | 11   |
| Section 12. Notice of Adjournment                        | 11   |
| Section 13. Action Without Meeting                       | 11   |
| Section 14. Fees of Directors                            | 11   |
| ARTICLE VII – COMMITTEES                                 | 12   |
| Section 1. Committees of Directors                       | 12   |

|  |    |
|--|----|
| Section 2. Executive Committee                                   | 12 |
| Section 3. Meetings and Action of Committees                     | 12 |
| ARTICLE VIII – OFFICERS  | 13 |
| Section 1. Officers  | 13 |
| Section 2. Election of Officers                                  | 13 |
| Section 3. Subordinate Officers                                  | 13 |
| Section 4. Removal of Officers                                   | 13 |
| Section 5. Resignation of Officers                               | 13 |
| Section 6. Vacancies in Offices                                  | 14 |
| Section 7. Responsibilities of Officers                          | 14 |
| 1. President   | 14 |
| 2. Vice Presidents   | 14 |
| 3. Secretary   | 14 |
| a. Book of Minutes   | 14 |
| b. Notices, Seal, and Other Duties                               | 14 |
| 4. Treasurer   | 14 |
| a. Duties  | 14 |
| b. Bond  | 15 |
| ARTICLE IX – INDEMNIFICATION AND INSURANCE                       | 15 |
| Section 1. Indemnity   | 15 |
| Section 2. Insurance   | 15 |
| Section 3. Fiduciaries or Corporate Employee Benefit Plan        | 15 |
| ARTICLE X – INSPECTION   | 16 |
| Section 1. Inspection by Directors                               | 16 |
| Section 2. Annual Report   | 16 |
| Section 3. Members Inspection Rights                             | 16 |
| Section 4. Maintenance and Inspection of Articles and Bylaws     | 17 |
| Section 5. Maintenance and Inspection of Other Corporate Records | 17 |
| ARTICLE XI – AMENDMENT OF BYLAWS                                 | 17 |
| ARTICLE XII – MEMBERSHIP   | 18 |
| Section 1. Eligibility   | 18 |
| Section 2. Dues  | 18 |
| 1. Dues  | 18 |
| 2. Nonpayment of Dues  | 18 |
| Section 3. Termination of Members                                | 19 |
| Section 4. Transfer of Membership                                | 19 |
| Section 5. Voluntary Termination                                 | 19 |
| Section 6. Affiliates  | 19 |
| ARTICLE XIII – MEETINGS OF MEMBERS                               | 20 |
| Section 1. Place of Meeting                                      | 20 |
| Section 2. Annual Meeting  | 20 |
| Section 3. Nomination & Elections of Directors                   | 20 |
| 1. Classes of Directors  | 20 |
| 2. Transition  | 20 |
| 3. Nominations   | 20 |
| 4. Election of Directors   | 21 |
| Section 4. Special Meeting                                       | 21 |
| 1. Authorized Persons who May Call                               | 21 |
| 2. Calling Meetings by Members                                   | 21 |

|  |    |
|--|----|
| Section 5. Notice of Members' Meetings   | 21 |
| 1. General Notice Contents   | 21 |
| 2. Notice of Agenda Items  | 21 |
| 3. Manner of Giving Notice   | 22 |
| Section 6. Quorum  | 22 |
| 1. Percentage Required   | 22 |
| 2. Loss of Quorum  | 22 |
| Section 7. Voting  | 22 |
| 1. Eligibility to Vote   | 22 |
| 2. Manner of Casting Votes   | 22 |
| 3. Proxies   | 22 |
| 4. Only Majority of Members Represented at Meeting Required, Unless Otherwise Specified                    | 22 |
| 5. Subject Matter  | 23 |
| Section 8. Action by Written Consent Without a Meeting   | 23 |
| Section 9. Record Date for Member Notice, Voting and Giving Consents                                       | 23 |
| 1. To be Determined by Board of Directors  | 23 |
| 2. Failure of Board to Determine Date  | 23 |
| a. Record Date For Notices or Voting   | 23 |
| b. Record Date for Written Consent to Action Without Meeting   | 23 |
| c. "Record Date" Means as of the Close of Business   | 24 |
| ARTICLE XIV – MISCELLANEOUS  | 24 |
| Section 1. Use of NAMI Name and Logo   | 24 |
| Section 2. Construction and Definitions  | 24 |
| Section 3. Nondiscrimination   | 24 |
| ARTICLE XV – DISPUTE RESOLUTION  | 24 |
| Section 1. Procedure for Dispute Resolution Between Affiliate(s)/Proposed Affiliates(s)/Members            | 24 |
| Section 2. Procedure for Dispute Resolution between NAMI California and Affiliate(s)/Proposed Affiliate(s) | 25 |

BYLAWS  
OF  
NAMI CALIFORNIA

A California Nonprofit Public Benefit Corporation

ARTICLE I  
NAME

The name of this corporation shall be NAMI California (the "Corporation").

ARTICLE II  
OFFICES

Section 1. Principal Office

The principal office for the transaction of the business of the corporation ("principal executive office") is located at Sacramento County, California. The directors may change the principal office from one location to another within the state. Any change of this location shall be noted by the secretary on these Bylaws opposite this section, or this section may be amended to state the new location.

ARTICLE III  
OBJECTIVES AND  
PURPOSES

NAMI California is a nonprofit organization that links together family and consumer support groups statewide to improve the quality of life for all persons who have been impacted by a severe and persistent mental illness.

The purposes of the Corporation shall be to promote the general welfare and better treatment of persons with mental illness everywhere. The specific purposes shall include but are not limited to:

1. Dissemination of information pertaining to persons with mental illness for the purpose of constantly improving their status.
2. The promotion of job availability, training, and placement of mentally ill persons capable of employment in the community.
3. The promotion of the establishment and improvement of treatment facilities, including hospital and residential facilities, at both the state and community level.
4. Working toward removing the stigma some members of the public assign to persons with mental illness.

5. The promotion of research and effective treatment modalities.
6. The encouragement of the inclusion of family members on the mental health team, both for decision making and for care and treatment.
7. The promotion of issues on behalf of mentally ill persons and their families within the legislative, executive and judicial branches of the California State government.
8. To support affiliates by (i) providing information, (ii) providing technical assistance and (iii) reporting state issues to the National Alliance for the Mentally Ill (“NAMI National”).
9. To solicit and receive funds for the accomplishment of the above purposes.

To accomplish these purposes, the Corporation may receive, hold and disburse gifts, bequests, devises and other funds and may own and maintain or lease suitable real estate and buildings, and any personal property which is deemed necessary for these purposes; and to enter into, make and perform and carry out contracts of any kind for any lawful purpose without limit as to amount.

#### ARTICLE IV NONPARTISAN ACTIVITIES

This Corporation has been formed under the California Nonprofit Public Benefit Corporation Law for the charitable purposes described above, and it shall be nonprofit and nonpartisan. No substantial part of the activities of the Corporation shall consist of the publication or dissemination of materials with the purpose of attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign on behalf of any candidate for public office.

The Corporation shall not, except in an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes described above.

#### ARTICLE V DEDICATION OF ASSETS

The properties and assets of this Corporation are irrevocably dedicated to educational and charitable purposes. No part of the net earnings, properties, or assets of this Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or any member or director of this corporation. On liquidation or dissolution, all properties and assets and obligations shall be distributed and paid over to an organization dedicated to charitable and/or educational purposes, provided that the organization continues to be dedicated to the exempt purposes as specified in Internal Revenue Code Section 501(c)(3).

## ARTICLE VI DIRECTORS

### Section 1. Powers

1. General Corporate Powers: Subject to the provisions of the California Nonprofit Corporation Law and any limitations in the Articles of Incorporation and these Bylaws relating to action required to be approved by the Members, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors.
2. Specific Powers: Without prejudice to these general powers, and subject to the same limitations, the directors shall have the power to:
  - a. Select and remove all officers, agents, and employees of the Corporation; prescribe any powers and duties for them that are consistent with law, with the Articles of Incorporation, and with these Bylaws; and fix their compensation, if applicable.
  - b. Change the principal executive office or the principal business office in the State of California from one location to another, and designate any place within the State of California for the holding of any Members' meeting or meetings, including annual meetings.
  - c. Adopt, make, and use a corporate seal; prescribe the forms of membership certificates; and alter the form of the seal and certificate.
  - d. Borrow money and incur indebtedness on behalf of the Corporation and cause to be executed and delivered for the Corporation's purposes, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt and securities.

### Section 2. Number and Terms, Qualifications of Directors

1. Number: The authorized number of directors shall be as set by resolution of the directors, but not less than twelve (12) or more than thirteen (13). The initial number of directors shall be twelve (12).
2. Term and Term Limits: Each director shall hold office for a term of three (3) year(s), beginning on July 1 and lasting until June 30 of the third year thereafter, or until the director's successor shall have been elected and qualified. No director shall serve more than two (2) full consecutive terms. Any former director may serve again after an absence of one (1) year. A partial term is not considered a full term for purposes of the two-term limit.
3. Qualifications: To be eligible to serve as a member of the Board of Directors, an individual must be a Member of NAMI California, or a member of a family that is a

Member (in which case no more than one individual from that family may be a member of the Board of Directors at a time). An individual must also have a demonstrated ability to comply with the NAMI California Board of Directors Code of Conduct, and have committed no prior violations of such Code of Conduct. At least seventy five (75) percent of the members of the Board of Directors shall be persons who have or have had mental illness, or parents or other relatives thereof.

4. Election of Directors: The directors shall be elected by the Members of the Corporation, pursuant to the procedures described in Article XIII, Section 3.

### Section 3. Vacancies

1. Events Causing Vacancy: A vacancy or vacancies in the Board of Directors shall be deemed to exist on the occurrence of the following: (i) the death, resignation, or removal of any director, (ii) the declaration by resolution of the Board of Directors of a vacancy of the office of a director who has been declared of unsound mind by an order of court or convicted of a felony or has been found by final order or judgment of any court to have breached a duty under Sections 5230 et seq. of the California Nonprofit Corporation Law, (iii) the removal of a Director by the Board of Directors pursuant to subdivision 6 of this Section, (iv) the vote of the Members to remove a director pursuant to subdivision 5 of this Section, or (v) the failure of the Members to elect the number of directors to be elected at a meeting for the election of directors.
2. Resignations: Except as provided in this paragraph, any director may resign, which resignation shall be effective on giving written notice to the Chair of the Board, the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the resignation to become effective. If the resignation of a director is effective at a future time, the Board of Directors may elect a successor to take office when the resignation becomes effective. No director may resign when the Corporation would then be left without a duly elected director or directors in charge of its affairs.
3. No Vacancy on Reduction of Number of Directors: No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires.
4. Restriction on Interested Directors: No interested person, which shall mean current members of the Board of Directors, or persons who have been members of the Board of Directors within one year, or their family members or domestic partners, may receive from NAMI California compensation for goods or services in any amount in excess of \$500 per year.
5. Removal of Directors by the Membership: The membership shall have summary power by vote to suspend, or to remove any member of the Board of Directors for conduct which in their opinion disturbs the order, dignity, business or harmony, or impairs the good name, popularity or prosperity of the organization, or which is likely, in its opinion, to endanger the welfare, interest or character of the



organization, or for any conduct in violation of State or Federal law, these Bylaws, or of the rules and regulations of the Corporation which may be made from time to time. Such action by the membership may be taken at any meeting of the membership upon the initiative of any Member or member of the board. Vote of an absolute majority shall be required if the Corporation has less than fifty (50) members. The proceedings of the membership in such matter shall be final and conclusive.

6. Removal of Directors by the Board of Directors: The Board of Directors may remove an individual director if (1) at the time of removal, the director does not meet all of the qualifications for being a director or (2) fails to attend two consecutive meetings of the Board of Directors without a valid excuse. The determination of whether a particular individual should be removed for non-attendance shall include consideration of contributions that the individual has made to the organization in his or her capacity as a director in lieu of attendance at Board meetings. When the Board of Directors determines that an individual should be removed pursuant to this Section 3(6), that individual shall be provided with notice of the intention to remove and shall have the opportunity to respond and object to such removal before the full Board within 10 days of receipt of notice. The provision permitting removal of a director for failure to meet the qualifications of a director shall become effective for directors elected beginning July 1, 2020.

#### Section 4. Newly Created Directorships and Vacancies

1. By Directors: Newly created directorships resulting from an increase in the number of directors and vacancies occurring in the board for any reason may be filled by a vote of a majority of the directors then in office. A director elected to fill a vacancy caused by resignation, death or removal shall be elected to hold office for the unexpired term of the director's predecessor.
2. By the Membership: The membership may elect a director at any time to fill a vacancy not filled by the directors.

#### Section 5. Place of Meetings, Meetings by Telephone

Regular meetings of the Board of Directors may be held at any place within the State of California that has been designated from time to time by resolution of the Board. In the absence of such designation, regular meetings shall be held at the principal executive office of the corporation. Special meetings of the Board shall be held at any place within the State of California that has been designated in the notice of the meeting or, if not stated in the notice, or if there is no notice, at the principal executive office of the corporation. Notwithstanding the above provisions of this Section 5, a regular or special meeting of the Board of Directors may be held at any place consented to in writing by all the Board members, either before or after the meeting. If consents are given, they shall be filed with the minutes of the meeting. Any meeting, regular or special, may be held by conference telephone or similar communication equipment, so long as all the directors participating in the meeting can hear one another, and all such directors shall be deemed to be present in person at such meeting.

## Section 6. Regular Meetings

1. Annual Meeting: Immediately following each annual meeting of the Members, the Board of Directors shall hold a regular meeting for the purpose of organization, election of officers, and the transaction of other business. Notice of this meeting shall not be required.
2. Other Regular Meetings: Other regular meetings of the Board of Directors may be held at such days and times as the Board of Directors may from time to time designate; provided, however, should said day fall upon a legal holiday, then said meeting shall be held at said time on the next business day thereafter. The Board of Directors shall meet at least four (4) times yearly.

## Section 7. Special Meetings

1. Authority to call: The President, or any Vice President, the Secretary, or any two directors may call special meetings of the Board of Directors for any purpose at any time.
2. Notice:
  - a. Manner of Giving: Notice of the time and place of special meetings shall be given to each director by one of the following methods: (i) by personal delivery or written notice; (ii) by first-class mail, postage paid; (iii) by telephone communication, either directly to the director or to a person at the director's office who would reasonably be expected to communicate such notice promptly to the director; (iv) by telegram, charges prepaid, (v) by facsimile ,or (vi) by electronic mail. All such notices shall be given or sent to the director's address or telephone number as shown on the records of the corporation.
  - b. Time Requirements: Notices sent by first class mail shall be deposited into a United States mailbox at least fourteen (14) days before the time set for the meeting. Notices given by personal delivery, telephone, telegraph, facsimile or electronic mail shall be delivered, telephoned, given to the telegraph company, sent by facsimile or electronic mail at least 96 hours before the time set for the meeting.
  - c. Notice Content: The notice shall state the time and place for the meeting. However, it need not specify the purpose of the meeting, or the place of the meeting, if it is to be held at the principal executive office of the Corporation.

## Section 8. Quorum

A majority of the actual number of serving directors, but not fewer than seven (7) shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 11 of this Article VI. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors, subject to the provisions of the California Nonprofit Corporation Law, especially those

provisions relating to (i) approval of contracts or transactions in which a director has a direct or indirect material financial interest, (ii) appointment of committees, and (iii) indemnification of directors. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for that meeting.

#### Section 9. Manner of Acting

The act of the majority of the directors present at a meeting that a quorum is present shall be the act of the directors.

#### Section 10. Waiver of Notice

The transactions of any meetings of the Board of Directors however called and noticed or wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice, if (a) a quorum is present, and (b) either before or after the meeting, each of the directors not present signs a written waiver of notice, a consent to holding the meeting, or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting shall also be deemed given to any director who attends the meeting without protesting before or at its commencement about the lack of adequate notice.

#### Section 11. Adjournment

A majority of the directors present, whether or not constituting a quorum may adjourn any meeting to another time and place.

#### Section 12. Notice of Adjournment

Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than 24 hours, in which case personal notice of the time and place shall be given before the time of the adjourned meeting to the directors who were not present at the time of the adjournment.

#### Section 13. Action Without Meeting

Any action required or permitted to be taken by the Board of Directors may be taken without a meeting, if all members of the Board, individually or collectively, consent in writing to that action, such action by written consent shall have the same force and effect as a unanimous vote of the Board of Directors. Such written consent or consents shall be filed with the minutes of the proceedings of the Board.

#### Section 14. Fees of Directors

Directors and members of committees may receive such reimbursement of expenses, as may be determined by resolution of the Board of Directors to be just and reasonable.

## ARTICLE VII COMMITTEES

### Section 1. Committees of Directors

The Board of Directors may, by resolution adopted by a majority of the directors then in office, designate one or more committees, each constituting of two or more directors, to serve at the pleasure of the Board. Any committee, to the extent provided in the resolution of the Board, shall have all the authority of the Board, except that no committee, regardless of Board resolution, may:

1. Take any final action on matters which, under the California Nonprofit Corporation Law, also requires Members' approval.
2. Fill vacancies on the Board of Directors or in any committee;
3. Fix compensation of the directors for serving on the Board or on any committee;
4. Amend or repeal Bylaws or adopt new Bylaws;
5. Amend or repeal any resolution of the Board of Directors which by its express terms is not so amendable or repealable;
6. Appoint any other committees of the Board of Directors or the members of these committees;
7. Approve any transaction (1) to which the Corporation is a party and one or more directors have a material financial interest; or (2) between the Corporation and one or more of its directors or between the Corporation or any person in which one or more of its directors have a material financial interest.

### Section 2. Executive Committee

The President, Past President (if any), Vice Presidents, Secretary, and Treasurer of the corporation, as specified in Article VIII, Section 1. of these Bylaws, shall constitute an Executive Committee that shall exercise the powers of the Board and conduct any necessary business between Board meetings. Any Executive Committee actions shall be reported to the Board at the next Board meeting.

### Section 3. Meetings and Action of Committees

Meetings and actions of committees shall be governed by, and held and taken in accordance with, the provisions of Article VI of these Bylaws, concerning meetings of directors with such changes in the context of those Bylaws as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for regular meetings of committees may be determined either by resolution of the Board of Directors or by resolution of the committee. Special meetings of committees may also be called by resolution

of the Board of Directors. Notice of special meetings of committees shall also be given to any and all alternate members, who shall have the right to attend all meetings of the committee. Minutes shall be kept of each meeting of any committee and shall be filed with the corporate records. The Board of Directors may adopt rules for the government of any committee not inconsistent with the provisions of these Bylaws.

## ARTICLE VIII OFFICERS

### Section 1. Officers

The officers of the Corporation shall be a President, one or two Vice Presidents, a Secretary, and a Treasurer. The Corporation may also have such other officers as may be appointed in accordance with the provisions of Section 3 of this Article VIII, including the office of Past President. Neither the Secretary nor the Treasurer may serve concurrently as the President.

### Section 2. Election of Officers

The officers of the Corporation, except those appointed in accordance with the provisions of Section 3 of this Article VIII, shall be elected by the Board of Directors. The officers elected pursuant to this section must be members of the Board of Directors. In the case of the Past President, the Past President must have also served as President of the Corporation during the year immediately preceding the President's election.

### Section 3. Subordinate Officers

The Board of Directors may appoint, and may authorize the President or another officer to appoint, any other officers that the business of the Corporation may require, each of whom shall have the title, hold office for the period, have the authority, and perform the duties specified in the Bylaws or determined from time to time by the Board of Directors.

### Section 4. Removal of Officers

Any officer may be removed, with cause, by a majority of the Board of Directors, at any regular or special meeting of the Board. Such cause shall include, but not be limited to: failure to perform the duties of the officer's office, the officer exceeding or abusing the power of the officer's office, failure to attend meetings of the Executive Committee, failure to comply with the Corporation's Bylaws or Rules, or conduct detrimental to the stated purposes and goals of the Corporation.

### Section 5. Resignation of Officers

Any officer may resign at any time by giving written notice to the corporation. Any resignation shall take effect at the date of the receipt of that notice or at any later time specified in that notice; and, unless otherwise specified in that notice, the acceptance of the resignation

shall not be necessary to make it effective. Any resignation is without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party.

#### Section 6. Vacancies in Offices

A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled only in the manner prescribed in these Bylaws for regular appointments to that office.

#### Section 7. Responsibilities of Officers

1. President: The President shall, subject to the control of the Board of Directors, generally supervise, direct, and control the business and the officers of the Corporation. The President shall execute, with the Secretary, in the name of the corporation, all deeds, bonds, contracts and other obligations and instruments authorized by the Board of Directors to be executed, except as delegated to the Executive Director. The President shall have such other powers and duties as may be prescribed by the Board of Directors or the Bylaws.
2. Vice Presidents: In the absence or disability of the President, a Vice President, if any, shall be designated by the Board of Directors to perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions upon the President. The Vice President(s) shall have such other powers and perform such other duties as from time to time may be prescribed for them respectively by the Board of Directors or the Chair of the Board. In the event that the Board of Directors elects two Vice Presidents, they shall be denominated as the First Vice President and Second Vice President.
3. Secretary: The Secretary shall attend to the following:
  - a. Book of Minutes: The Secretary shall keep or cause to be kept, at the principal executive office or such other place as the Board of Directors may direct, a book of minutes of all meetings and actions of directors, committees of directors, and Members, with the time and place of holding, whether regular or special, and, if special, how authorized, the notice given, the names of those present at such meetings, the number of Members present or represented at meetings, and the proceedings of such meetings.
  - b. Notices, Seal and Other Duties: The Secretary shall give, or cause to be given, notice of all meetings of the Members and of the Board of Directors required by the Bylaws to be given. The Secretary shall keep the seal of the Corporation in safe custody. The Secretary shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or the Bylaws.
4. Treasurer:
  - a. Duties: The Treasurer shall oversee the care and custody of, and be responsible for, all the funds and securities of the Corporation and shall oversee deposits

of such funds and securities in such banks or safe deposit companies as the Board of Directors may designate. The Treasurer shall oversee receipt of and giving of receipts for moneys due and payable to the corporation under the direction of the President or the Board of Directors; oversee keeping complete and accurate books of account of all of the corporation's business and transactions and exhibit the books and accounts to any person duly authorized to inspect such records; and in general, perform and oversee all duties incident to the office of Treasurer and such other duties as the Board of Directors may assign from time to time.

- b. Bond: If required by the Board of Directors, the Treasurer shall give the Corporation a bond in the amount and with the surety or sureties specified by the Board for faithful performance of the duties of this office and for restoration to the corporation of all its books, papers, vouchers, money, and other property of every kind in the Treasurer's possession or control on the Treasurer's death, resignation, retirement or removal from office.

## ARTICLE IX INDEMNIFICATION AND INSURANCE

### Section 1. Indemnity

The Corporation may indemnify any person who is or was a director, officer, employee or other agent of the corporation, or any person who is or was serving at the request of the corporation as a director, officer, employee or agent of another entity against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, as may be allowed by the California Nonprofit Corporation Law and any future amendments to it.

### Section 2. Insurance

The Board of Directors may adopt a resolution authorizing the purchase and maintenance of insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, whether or not this Corporation would have the power to indemnify the agent against that liability under the provisions of this section.

### Section 3. Fiduciaries or Corporate Employee Benefit Plan

This Article does not apply to any proceeding against any trustee, investment manager, or other fiduciary of an employee benefit plan in that person's capacity as such, even though that person may also be an agent of the Corporation as defined in Section 1 of this Article. Nothing contained in this Article shall limit any right to indemnification to which such a trustee, investment manager, or other fiduciary may be entitled by contract or otherwise, which shall be enforceable to the extent permitted by applicable law.

## ARTICLE X INSPECTION

### Section 1. Inspection by Directors

Every director shall have the absolute right, at any reasonable time, to inspect all books, records and documents of every kind and the physical properties of the Corporation and each of its subsidiary corporations. This inspection by a director may be made in person or by an agent or attorney, and the right of inspection includes the right to copy and make extracts of documents.

### Section 2. Annual Report

Except as provided by the California Corporations Code, an annual report shall be sent to the members by the Board of Directors not later than 120 days after the close of the Corporation's fiscal year. Such report shall contain in appropriate detail, the following information duly certified by the Treasurer:

1. The asset and liabilities, including the trust fund, of the Corporation as of the end of the fiscal year.
2. The principal changes in assets and liabilities, including trust funds, during the fiscal year.
3. The revenue or receipts of the Corporation both unrestricted and restricted to particular purposes, for the fiscal year.
4. The expenses or disbursements of the Corporation, for both general and restricted purposes, during the fiscal year.
5. Any information required by California Corporations Code Section 6322.

### Section 3. Members Inspection Rights

Any Member of the Corporation may:

1. Inspect and copy the records of Members' names and addresses and voting rights during usual business hours on five business days' prior written demand on the corporation, stating the purpose for which the inspection rights are requested, or;
2. Obtain from the Secretary of the Corporation, on written demand and on the tender of the Secretary's usual charges for such a list, if any, a list of names and addresses of Members and their voting rights, as of the most recent record date for which that list has been compiled, or as of a date specified by the Member after the date of demand. The demand shall state the purpose for which the list is requested. This list shall be made available to any such Member by the secretary on or before the latest of ten (10) days after the demand by which the list is to be compiled except as provided in subdivision (3), below.



3. The Corporation may, within ten business days after receiving a demand under subdivisions (1) or (2), above, deliver to the person or persons making the demand a written offer of an alternative method of achieving the purpose identified in said demand without providing access to or a copy of the membership list. An alternative method which reasonably and in a timely manner accomplishes the proper purpose set forth in a demand made under subdivisions (1) or (2) shall be deemed a reasonable alternative, unless within a reasonable time after acceptance of the offer the Corporation fails to do those things which it offered to do. Any rejection of the offer shall be in writing and shall indicate the reasons the alternative proposed by the Corporation does not meet the proper purpose of the demand made pursuant to subdivisions (1) or (2).

Any inspection and copying under this section may be made in person or by an agent or attorney of the Member and the right of inspection includes the right to copy and make extracts. All such inspection and copying shall be limited to purposes reasonably related to an Member's interests as a Member.

#### Section 5. Maintenance and Inspection of Articles and Bylaws

The Corporation shall keep at its principal executive office in the State of California the original or a copy of the articles and bylaws as amended to date, which shall be open to inspection by the Members at all reasonable times during office hours.

#### Section 6. Maintenance and Inspection of Other Corporate Records

The accounting books, records and minutes of proceedings of the Members and the Board of Directors and any committees of the Board of Directors shall be kept at such place or places designated by the Board of Directors, or, in the absence of such designation, at the principal executive office of the Corporation. The minutes shall be kept in written or typed form, and the accounting books and records shall be kept either in written or typed form or in any other form capable of being converted into written, typed or printed form. The minutes and accounting books and records shall be open to inspection on the written demand of any Member, at any reasonable time during usual business hours, for a purpose reasonably related to the Member's interests as a Member. The inspection may be made in person or by an agent or attorney, and shall include the right to copy and make extracts. These rights of inspection shall extend to the records of each subsidiary corporation of the Corporation. Notwithstanding the foregoing, any minutes of proceedings of the Board of Directors or committees of the Board of Directors which are considered "confidential" or "executive session" due to consideration of confidential personnel, contractual or legal matters shall require express approval of the Board of Directors or committee prior to inspection and copying and reasonable restrictions may be imposed upon their use.

ARTICLE XI  
AMENDMENT  
OF BYLAWS

Amendments of these Bylaws may be proposed at any meeting of the Board of Directors or of the Members subject to the notice provisions of Article XIII of these Bylaws. Any amendment to or repeal of these Bylaws must be approved by the Members at a meeting or by written ballot. Any Bylaw amendment which materially and adversely affects the voting rights of any class of Members shall require the approval of the class of Members effected. If these Bylaws provide for a variable number of directors, within fixed limits, then selection of a number within those limits is within the discretion of the Board of Directors and shall not be considered an amendment to these Bylaws.

ARTICLE XII  
MEMBERSHIP

Section 1. Eligibility

1. An individual or a family is eligible to be a Member of the Corporation if the individual or family meets the requirements for membership in NAMI National under the NAMI National bylaws. In the case of a family, the family will be treated as one Member for purposes of dues and voting. To qualify as a Member, an individual or family must accept and agree to uphold the mission and beliefs of NAMI, be a member of NAMI National, be a member of an Affiliate, and pay dues to NAMI California (which may be paid through an Affiliate), unless waived. All Members are subject to approval by the Board of Directors and such rules and regulations for membership as may be promulgated by the Board.
2. Those individuals who have timely paid all dues (or received a waiver of dues) and who have fulfilled the other membership requirements described in these Bylaws shall be considered Members and possess all the rights associated with membership including the right to vote on those matters described in Section 7 of Article XIII.

Section 2. Dues

1. Dues: The amount and frequency of payment of membership dues shall be determined by majority vote of the NAMI National Board of Directors.
2. Nonpayment of Dues: In the event that a Member who otherwise meets the qualifications for membership in the Corporation fails to timely pay dues, that Member shall become an “inactive member.” Inactive members of the Corporation are not Members for purposes of these bylaws or “members” within the meaning of Section 5056 of the California Corporations Code, and may not exercise any of the rights given thereto. The Corporation may refer to the inactive members as “members” and no such reference shall convert such person into a member within the meaning of the Corporations Code. An “inactive

member” may have membership reinstated by paying all outstanding dues, or obtaining a waiver thereof

### Section 3. Termination of Members

Upon a Member ceasing to meet the eligibility criteria for membership set forth in Section 1 of this Article XII, that membership shall terminate. The Board of Directors may challenge the eligibility of any person’s membership for cause. Such cause shall include but not be limited to: failure to comply with the Corporation's Rules or Bylaws; conduct detrimental to the stated purposes and goals of the Corporation; or failure to uphold the mission and beliefs of the Corporation.

Should the Board of Directors challenge a membership, the following procedure shall be followed:

- a. A written notice shall be delivered personally or sent by first class mail, postage prepaid, to the most recent address of the Member as shown on the Corporation's records, setting forth the proposed grounds for discipline. Such notice shall be sent at least fifteen (15) days before the date upon which the Board proposes to act upon the termination or suspension. The notice to the Member of this meeting shall state the date, time and place of the meeting;
- b. The Member whose membership is challenged shall be given an opportunity to be heard, either orally or in writing, at the option of the Board of Directors or committee, by the Board of Directors or committee specified in the notice of challenge to be sent at least five (5) days before the effective date of the challenge;
- c. If, after the hearing, the Board of Directors believes the person should be terminated for cause, the challenge shall be referred to NAMI National for final resolution.

### Section 4. Transfer of Membership

No Member may transfer a membership or any rights arising from it. All rights of individual membership cease on the individual Member's death, if an individual, or upon dissolution or loss of capacity of a corporation or other business entity.

### Section 5. Voluntary Termination

Members shall give written notice of voluntary termination of membership to the Board of Directors including date effective to avoid further financial obligation.

### Section 6. Affiliates

An affiliate shall be a group of five (5) or more Members which has been granted status as an Affiliate of NAMI California by NAMI National. After November 1, 1994, groups seeking Affiliate status shall meet requirements as may be established by the NAMI California

Board of Directors and the NAMI National Board of Directors. The Corporation may refer to the Affiliates as "members" even though such persons are not member, within the meaning of Section 5056 of the California Nonprofit Corporation Law or Article XII of these Bylaws, and no such reference shall convert such person into a member within the meaning of Section 5056.

ARTICLE XIII  
MEETINGS  
OF MEMBERS

Section 1. Place of Meeting

Meetings of the membership shall be held at any place within the State of California designated by the Board of Directors. In the absence of any such designation, membership meetings shall be held at the principal executive office of the Corporation.

Section 2. Annual Meeting

The annual meeting of Members shall be held each year upon such date as the Board of Directors may determine, and the Members shall be notified as provided in Section 4 of this Article XIII. Should said day fall on a legal holiday on any year then the annual meeting shall be held at the same time on the next business day thereafter.

Section 3. Nomination & Election of Directors

1. Classes of Directors: The Board of Directors shall be divided into three classes with staggered, three-year terms, Class A, Class B, and Class C. At the Annual Meeting elections shall be held for the class of directors whose terms expire at the end of that meeting.
2. Transition: For purposes of transitioning to a regular election cycle, the directorships currently held by Chris Roup shall expire on June 30, 2021, and the Directors elected to fill these seats shall be the members of Class B; the directorships currently held by Joe Farrow shall expire on June 30, 2022, the Directors elected to fill these seats shall be the members of Class C; and the directorships currently held by Andrew Bertagnolli shall expire on June 30, 2022, and the Directors elected to fill these seats shall be the members of Class C. This subsection shall automatically expire upon the first election of the Class C Directors.
3. Nominations: Members may submit nominations for the Board of Directors at a date to be determined by the Board of Directors. Each nomination shall be accompanied by a brief resume of the nominee's qualifications and a statement signed by the nominee indicating his or her willingness to serve and agreeing to comply with the Corporation's Code of Ethics. For each nominee who submits timely nomination papers, the Board of Directors will review the nomination papers, conduct an interview with the nominee, and conduct a background check of the nominee, in order to determine whether the nominee meets the qualifications identified in Article VI, Section 6. Those nominees determined to be qualified by the Board of the Directors shall be considered "qualified

nominees.” No one will be disqualified without good cause. It is the goal of the Corporation to provide the membership with a choice of directors and the Board of Directors shall use reasonable efforts to publicize the nomination process among the Corporations membership.

4. Election of Directors: The Board of Directors shall prepare a slate of all qualified nominees, together with a statement of each candidate’s qualifications. Such written list of nominees and their statements shall be given to each Member at a date to be determined by the Board of Directors and announced at the time of the Annual Meeting notice. If more qualified nominees are nominated than can be elected, an election shall be held at the Annual Meeting to select directors from among the qualified nominees. If the number of qualified nominees is not more than the number of directors to be elected, the corporation may declare that those nominated and qualified to be elected have been elected.

#### Section 4. Special Meeting

1. Authorized Persons Who May Call: A special meeting of the Members may be called at any time by any of the following: the Board of Directors, the President, or by five (5%) percent or more of the Members.
2. Calling Meetings by Members: If a special meeting is called by Members other than the President, the request shall be submitted by such Members in writing, specifying the general nature of the business proposed to be transacted, and shall be delivered personally or sent by registered mail or by telegraphic or other facsimile transmission to the President, a Vice President, or the Secretary of the corporation. The officer receiving the request shall cause notice to be promptly given to the Members, in accordance with the provisions of Sections 4 and 5 of this Article XIII, that a meeting will be held, and the date for such meeting, which date shall be not less than 35 nor more than 90 days following the receipt of the request. If the notice is not given within the 20 days after receipt of the request, the persons requesting the meeting may give the notice. Nothing contained in this subsection shall be construed as limiting, fixing or affecting the time when a meeting of Members may be held when the meeting is called by action of the Board of Directors.

#### Section 5. Notice of Members’ Meetings

1. General Notice Contents: All notices of meetings of Members shall be sent or otherwise given not less than 10 or more than 90 days before the date of the meeting. The notice shall specify the place, date and hour of the meeting, and (i) in the case of a special meeting, the general nature of the business to be transacted; and no other business may in that case be transacted, or (ii) in the case of the annual meeting, those matters which the Board of Directors, at the time of giving the notice, intends to present for binding action by the Members.
2. Notice of Agenda Items: If action is proposed to be taken at any special meeting for approval of any proposal, or action is proposed to be taken at an annual meeting removing a director, electing a director to fill a vacancy, amending the Articles, or

dissolving the Corporation, the notice shall also state the general nature of the proposal(s). Member action on such items is invalid unless the notice or written waiver of notice states the general nature of the proposal(s).

3. Manner of Giving Notice: Notice of any meeting of Members at which a vote is to be taken may be given either personally or by first-class mail, telegraphic or other electronic communication, charges prepaid, addressed to each Member either at the address of that Member appearing on the books of the corporation or the address given by the Member to the corporation for the purpose of notice. Notice shall be deemed to have been given at the time when delivered personally or deposited in the mail or sent by telegram or other means of written communication. Notice may also be given by a newsletter or similar publication sent to all Members by the Corporation. It must include all required notice information and be sent to the Members by at least second class mail or its equivalent at least twenty (20) days prior to the meeting.

#### Section 6. Quorum

1. Percentage Required: Ten (10%) percent of the voting Members of the Corporation shall constitute a quorum for the transaction of business at a meeting of the Members.
2. Loss of Quorum: The Members at a duly called or duly held meeting at which a quorum is present may continue to transact business until adjournment, notwithstanding the withdrawal of enough Members to leave less than a quorum, if any action taken (other than adjournment) is approved by at least a majority of the Members required to constitute a quorum.

Any Members' meeting, regular, general, annual or special, whether or not a quorum is present, may be adjourned by the vote of the majority of the Members represented at the meeting. But in the absence of a quorum, no other business may be transacted at that meeting, except as provided in this Article.

#### Section 7. Voting

1. Eligibility to Vote: Persons entitled to vote at any meeting of members shall be the Members as of the record date.
2. Manner of Casting Votes: Voting may be by voice or ballot. Cumulative voting shall not be permitted.
3. Proxies: Members may authorize the Board of Directors to vote for the Member by proxy. In the case of a proxy issued in connection with the election of the Directors of the Corporation, the proxy shall list the names of all nominees. Proxies shall expire after the meeting for which they were issued.
4. Only Majority of Members Represented at Meeting Required, Unless Otherwise Specified: If a quorum is present, the affirmative vote of the majority of the Members represented at the meeting, entitled to vote and voting on any matter shall be the act of the Members, except as otherwise specified by law or these Bylaws.

5. Subject Matter: The Members of the Corporation shall have the right to vote on (1) the election or removal of the Directors of the Corporation and (2) any amendment to the articles of incorporation or bylaws of the Corporation.

#### Section 8. Action by Written Consent without a Meeting

Any action that may be taken at any annual or special meeting of Members, including, without limitation, the election of directors, may be taken without a meeting and without prior notice if written ballots are received from a number of Members at least equal to the quorum applicable to a meeting of Members. All such written ballots shall be filed with the Secretary of the Corporation and maintained in the Corporation's records. All solicitations of ballots shall indicate (1) the time by which the ballot must be returned to be counted, (2) the number of responses needed to meet the quorum requirement, and (3) in the case of ballots other than for the election of directors, the percentage of approvals necessary to pass the measure submitted. Written ballots may be sent by electronic transmission by the Corporation and responses may be returned to the Corporation by electronic transmission to the Corporation.

#### Section 9. Record Date for Member Notice, Voting and Giving Consents

1. To Be Determined by Board of Directors: For the purposes of determining which Members are entitled to receive notice of any meeting, to vote, or give consent to corporate action without a meeting, the Board of Directors may fix, in advance, a "record date", which shall not be more than sixty (60) nor fewer than ten (10) days before the date of any such meeting, nor more than sixty (60) days before mailing or soliciting ballots for action without a meeting. Only Members of record on the date so fixed are entitled to notice, to vote, or to give consents, as the case may be, notwithstanding any transfer of any membership on the books of the Corporation after the record date.
2. Failure of Board to Determine Date:
  - a. Record Date For Notices Or Voting: Unless fixed by the Board of Directors, the record date for determining those Members entitled to receive notice of, or to vote at, a meeting of Members, shall be the business day preceding the day on which notice is given, or, if notice is waived, the business day preceding the day on which the meeting is held. If notice is given more than fifty-nine (59) days prior to the meeting, then the record date for determining those Members eligible to vote (but not to receive notice) shall be the sixtieth day prior to the date of the meeting.
  - b. Record Date For Written Consent To Action Without Meeting: Unless fixed by the Board of Directors, the record date for determining those Members entitled to vote by ballot on corporate action without a meeting shall be the business day preceding the date on which the ballots are first mailed or solicited in writing.

- c. "Record Date" Means As Of The Close Of Business: For purposes of this paragraph (c), a person holding membership as of the close of business on the record date shall be deemed the Member of record.

## ARTICLE XIV MISCELLANEOUS

### Section 1. Use of NAMI Name and Logo

NAMI California acknowledges that NAMI controls the use of the name, acronym and logo of NAMI and AMI, and that use of the logo and name shall be in accordance with NAMI policy. Upon termination of affiliation with or charter by NAMI, the use of these names, acronyms and logo by NAMI California and its members shall cease.

### Section 2. Construction and Definitions

Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the California Nonprofit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, and the plural number includes the singular, and the term "person" includes both the corporation and a natural person.

### Section 3. Nondiscrimination

NAMI California and its Affiliates shall not discriminate against any person or group of persons on the basis of race, ethnicity, culture, language, national origin, geographic origin, age, disability, gender, sexual orientation, gender expression, education, religion, faith, socio-economic status or lived experience in the requirements for membership, its policies, or actions.

## ARTICLE XV DISPUTE RESOLUTION

### Section 1. Procedure for Dispute Resolution between Affiliate(s)/ Proposed Affiliate(s)/Members

The NAMI California Board of Directors shall mediate resolution of any dispute between Affiliate(s)/proposed Affiliate(s), and between its Members and proposed Affiliates, that cannot be successfully resolved by the principals. The President of NAMI California shall receive written notice from the Board of Directors of the Affiliate(s)/proposed Affiliate(s) or the Members which are party to the dispute, notifying him or her of the existence of the dispute and the names of persons authorized to act on behalf of the disputants. The NAMI California President shall investigate the dispute and work with the parties to mediate a resolution.

In the event that resolution of the dispute cannot be achieved within ninety (90) days from the receipt by the NAMI California President of written notice of the existence of the



dispute, the dispute, together with the names of the persons authorized to act on behalf of the Affiliate (s)/proposed Affiliate(s)/Member, shall be referred to the NAMI National Board for final and binding resolution by the NAMI National Board.

Section 2. Procedure for Dispute Resolution between NAMI California and Affiliate(s)/Proposed Affiliate(s)

The NAMI National Board shall mediate resolution of any dispute that cannot be successfully resolved between NAMI California and its Affiliate(s)/proposed Affiliate(s). The NAMI President shall receive written notice from the Board of Directors of the Affiliate(s)/proposed Affiliate(s) which are party to the dispute, notifying her/him of the existence of the dispute and the names of persons authorized to act on behalf of the disputants. The NAMI President shall investigate the dispute and work with the parties to mediate a resolution. The NAMI National Board's resolution on the matter shall be final and binding.

Approved by NAMI California FM Members \_\_\_\_\_